



MELINDA KATZ
PRESIDENT

(718) 286-3000
web site: www.queensbp.org
e-mail: info@queensbp.org

CITY OF NEW YORK
OFFICE OF THE
PRESIDENT OF THE BOROUGH OF QUEENS
120-55 QUEENS BOULEVARD
KEW GARDENS, NEW YORK 11424-1015

October 2, 2017

Dear Parent Advisory Board members:

Queens Borough President Melinda Katz would like to invite you to her next Parent Advisory Board meeting to be held on **Thursday, October 12, 2017 at 6:00pm in Room 213 at Queens Borough Hall located at 120-55 Queens Boulevard in Kew Gardens, NY.**

We will be hosting a workshop on the high school admissions process with Margaret Rogers, Queens Borough Director of Enrollment at the Department of Education. Ms. Rogers will give an overview on the high school application process and different admissions criteria for each school which can be intimidating for many parents and students especially if they are navigating for the first time.

The meeting will also include a High School Fair from 5pm to 8pm where parents will have an opportunity to learn more about the different high schools, their programs and criteria to enter. Please see the agenda attached to this letter. All parents and educators are invited to attend this informative meeting.

The Parent Advisory Board meeting will provide guidance and clarification in order to help parents and students through the high school selection process. Packets with information will be given out to all attendees. Please share this invitation with other parents from your school. Please RSVP via email at education@queensbp.org or via phone at 718-286-2850.

Sincerely,

Melinda Katz
President
Borough of Queens